



R/1362/2025

Dated: 19 SEP 2025

Bose Institute's Citizen's Charter

The Citizen's Charter for Bose Institute, an autonomous research institution under the Department of Science and Technology (DST), Government of India, outlines our commitment to transparent, efficient, and citizen-centric services.

MANDATE, MISSION, VISION & OBJECTIVES

The mandate of Bose Institute is basic research in emerging areas of Biology, Physics, and Chemistry, as well as the Rural Biotechnology Programme of direct societal benefit.

The core mission of Bose Institute can be summarized in the words of our founder, Acharya J. C. Bose, "The advancement of science and also the diffusion of knowledge are the principal objectives of the Institute". Our mission is to provide a unique platform for cutting edge interdisciplinary scientific research, both basic and applied, its dissemination among the society and human resource development for a modern India. By encouraging interdisciplinary sciences, Bose Institute strives to perform seamless research, as perceived by our founder and the first inter-disciplinary scientist, which could lead to complete and in-depth understanding of scientific problems.

The vision of Bose Institute is best captured in the declaration of the Acharya J.C. Bose's foundation day speech on November 30, 1917, "I dedicate today this Institute – not merely a laboratory but a temple". Acharya's dream vision was to set up a research institute where Indians could carry out scientific research, the backbone of any modern society, unhindered by the colonial masters. The vision was not only the advancement of science by Indian scientists, but also the diffusion of the generated knowledge among the larger society, to build a self-reliant and modern India.

The objectives of Bose Institute, Kolkata as laid down in the Memorandum of Association are as follows:-

1. Advancement of knowledge by means of research.
2. The diffusion of knowledge by organizing discourses, demonstrations and lectures to be given by original workers in it and thinkers.
3. To do all such things as are incidental or conducive to the attainment of the above objects or any of them.

Services

Bose Institute offers the following services, aligned with its research focus in Biological, Physical, and Chemical Sciences:

- Research and Development: Conducting research, with access to facilities for scientists and collaborators.
- Academic Programs: Integrated MSc-PhD programs in Biological, Chemical, and Physical Sciences; PhD fellowships, postdoctoral positions, and summer training, workshops, etc.
- Public Outreach and Engagement: Science exhibitions, lectures, open days, and programs to promote scientific temper, especially in rural and underserved areas.
- Facility Access: Providing access to advanced laboratories, libraries, and infrastructure for researchers, students, and government/other institutional partners.
- Collaborations: Facilitating National and International Memorandum of Understanding.

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Service Standards

Quality: Maintain excellence in research outputs, peer-reviewed publications, and training programs.

Accessibility: Services accessible via the institute's website (www.jcbose.ac.in), email, and physical campuses, with provisions for persons with disabilities.

Transparency: Information is published under Proactive Disclosure on the website, adhering to RTI Act, 2005.

Grievance Redressal Mechanism

- Registrar, Bose Institute, Unified Academic Campus, Sector V, Bidhannagar, Kolkata 700091.
- Submission channels: Online PGRAMS (pgportal.gov.in); email (registrar_office@jcbose.ac.in); or written applications.
- Timelines: Acknowledgment within 03 (three) working days; resolution within 21 (twenty-one) days.
- Escalation: To DST, if unresolved.
- Monitoring: Annual reporting of grievance data.

Publicizing the Charter

- Available on the institute's website (www.jcbose.ac.in) and DoPT Website (<https://goicharters.nic.in>), and physical copies at the Registrar's offices.
- Displayed on notice boards.
- Accessible in English and Hindi.

Compliance with Government Policies

- RTI Act, 2005: For information access.
- DoPT Guidelines: For recruitment and reservations.
- Inclusivity: Policies for gender equality, disability inclusion, and reservations as per DoPT guidelines.
- Swachh Bharat: Promoting sustainability.

Contact details: The Registrar, Bose Institute, Unified Academic Campus, Block-EN, Sector-V, Salt Lake City, Kolkata-700091, India. Email: registrar_office@jcbose.ac.in. Phone: (033) 25693127

प्राध्यापक श्रीमंती सरकार/Prof. Srimonti Sarkar
रजिस्ट्रार (स्थानापन्न) / Registrar (Officiating)

वितरण: / Distribution:

1. निदेशक, बसु विज्ञान मंदिर कृपया जानकारी हेतु / The Director, BI... for kind information
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4. वैज्ञानिक प्रभारी एमईएफ / Scientist In-charge MEF/ फाल्टा एक्सप्लिट फार्म / Falta Exptl. Farm / दार्जिलिंग परिसर / Darjeeling Campus/ श्यामनगर एक्सप्लिट फार्म / Shyamnagar Exptl. Farm
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8. श्री अर्जुन दास, एसटीए, बीआई वेबसाइट पर अपलोड करने के लिए/Sh. Arjun Das, STA, to upload on Home Page of BI website and <https://goicharters.nic.in>
9. रजिस्ट्रार कार्यालय / Registrar Office/ 10. मास्टर फाइल / Master File / हिन्दी सेल / Hindi Cell

by email