

BOSE INSTITUTE KOLKATA	
Tender No.	: BI/R/MC/An-Rep-17-18/2018
Tender Date	: 16.07.2018
Tender Type	: Open
Tender Title	: PREPARATION OF BOSE INSTITUTE ANNUAL REPORT 2017-2018 (BOTH ENGLISH & HINDI VERSION)
Specification	: Quotation to be asked from qualified and experienced printer (having experience of working with Scientific Institute) Size : 28cm X 21cm 1. Cover : Graphic Design, Colour Layout, Scanning, Super Imposition and Multi-colour printing with matt lamination on 300gsm real imported art board. 300 copies for English Version 100 copies for Hindi Version 2. Inside Text : All through multi-colour printing with Graphic Design, Colour Layout, Scanning and Super Imposition on 120gsm real imported art paper 300 copies for English Version 100 copies for Hindi Version Please quote your rate per page 3. Translation : From English to Hindi version to be made by the Printers (Plenty of scientific terms & symbols to be used which needs special care) Please quote your rate per page as per size 4. Binding : Good quality stitching and thermal binding is required. Please quote your rate per formae of 8 pages per 100 or part thereof Delivery within 20 days from the date of receiving the manuscripts. LOCAL PRINTERS HAVING THEIR OFFICES IN AND AROUND KOLKATA WILL BE GIVEN PREFERENCE DURING EVOLUTION OF BIDS.
Last date & time for submission	: 06.8.2018 within 14.00 pm
Date & time for opening of bids	: 06.8.2018 within 16.00 pm
Venue of bid opening	: Registrar's Office, Bose Institute, 93/1 APC Road, Kolkata-9
For any query the interested bidders may contact (Dept./ Section/ Div./Unit)	: Publication Unit 23031106

General Terms & Conditions :

Warranty	: Proofs are to be seen by the printers
Payment terms	: Payment will be made after complete delivery of the books in good condition and satisfactory performance
Delivery schedule	: NA
Bid security (Earnest money deposit), if applicable	: Rs. 10000/-
Submission of performance Bank Guarantee (PBG), if applicable	: NA
Any other information (if applicable)	:

Name of the tender and submission of tender should be mentioned on the envelope positively

Bose Institute authority reserves the right to accept or reject any or all tenders either in part or in full. The reasons for rejecting the tender of a prospective bidder will be disclosed only when enquiries are made.

Registrar (Acting)