

**BOSE INSTITUTE
P-1/12 C.I.T Scheme-VIIM
Kolkata - 700054.**

NOTICE INVITING TENDER

Tender No.: B.I./T/OVR/32/2013

Date: 04.09.2013

To

- | | |
|--|-------------------------|
| 1. M/s. Natural Resources Construction | 5. M/s. Sur Enterprise. |
| 2. M/s. Rita Construction. | 6. M/s. DPR Enterprise. |
| 3. M/s. Mani Construction. | 7. M/s. Colour Craft. |
| 4. M/s. Décor-in. | 8. M/s. Maa Enterprise. |

Name of Work: Repair of Room no 146A to project against the Damp at Division of Plant Biology.

Dear Sirs,

The undersigned invites you to tender your rates for works detailed in the enclosed schedule, subject to the following terms and conditions as integral parts of the contract for the tender.

1. Quotations in duplicate under a sealed cover superscripted with the words "Tender No. **B.I./T/OVR/32/2013** dated **04.09.2013** should be send to the office of the Registrar, at the above address, so as to reach **on or before 2.00 P.M on 16.09.2013 to be opened** at 2.30 P.M. on the same day.
- 1.a). The tenderers are requested to submit the photocopies of following documents duly signed by the proprietors / authorizes signatories along with the tender paper positively.
 - i) Pan card of the owner
 - ii) Last Income Tax clearance certificate
 - iii) Valid Vat Registration certificate
 - iv) Proper authentication of proprietorship / Partnership/ Authorized representative of the Firm.

Failing which the tenders may be treated as cancelled without showing any reason.

2. Tenders received beyond the schedule date and time will not be entertained in any case.
3. The tender/offer should be clear and precise quoting the net price(s) per unit both in words as well as figures, with break-up of different elements, if asked for. The price(s) quoted should be inclusive of Sales Tax, Income Tax, and other charges, etc.
4. In case the quotation is accepted and order placed, the contractor shall remain liable to complete the work within the stipulated date.
5. Time of completion **02 (two) weeks from 3rd** day of receiving the Work Order.
6. Time, being the essence of contract, the contractor shall pay or allow the employer the sum equivalent to 1% of the total cost of work awarded per week, subject to a limit of 10% of the order value or the final bill amount whichever is greater, as liquidated damages for the period during which the said works shall remain incomplete beyond the time f completion mentioned above or beyond the time duly extended in writing. The employer may deduct such damages from any money due to the contractor.
7. Item prices once quoted will be firm and fixed. No price escalation will be entertained even for the works executed within the extended period, if any.
8. In case the order is cancelled due to non-compliance of the contractual terms and conditions, the Institute reserves the right to execute the job at its own cost and the differential amount, if any, on account of the alternative arrangement will be intimated to and recovered from him.
9. Guarantee period: The contractor shall give guarantee for a period of six months from the date of final handover and shall remain liable for rectification of defects, if any arises, within the said period at free of cost
10. All materials procured by the contractor will be subjected to inspection and/or tests prescribed in the specifications.
11. R/A or final bills: 90% payment will be made against your bill on actual measurement basis for the tender value worth of Rs. 20,000/- 100% payment will be released.
12. Incomplete tenders will be liable to cancellation.

13. The tender/offer shall remain valid for acceptance till 03 months from the scheduled date of its opening.
14. The contractor shall remain liable for any incidental charges occurred from natural calamities, accidents etc.
15. **Supplementary/Non-Schedule Items:** Rates for supplementary/Non-schedule items will be ascertained on the basis of P.W.D. Schedule of Rates, WBPCES (Current), plus/minus percentage above/below as reflected in contractor's quoted rates or the actual cost of materials and labour plus 15% towards overhead and profit, whichever is less.
16. **Water and Electricity:** Water and electricity as may be required for the work may be provided free of cost, subject to availability, at our source and contractor will make his own arrangement for distribution. However, no claim will be entertained for non-supply of water and electricity by the Institute.
17. **Storage Space:** A space for storage of materials may be provided by the Institute but the responsibility for security of the materials and machineries rests with the contractor.
18. **Removal of Rubbish/Debris:** The rubbish/debris etc. out of dismantling worn-out plaster, walls etc., shall be removed by the contractor from the work site from time to time, as per direction of the Engineer-in-charge.
19. **Indemnifying against damages:** Contractor shall, during the course of execution, be responsible for all damages to property and for any injury or loss caused to the work or workmen, to persons or things. The contractor shall make good all such damages besides damages out of dismantling plasters/walls/concrete surfaces during the course of execution at their own cost/risk.
20. **Work during holidays etc.:** Prior approval from the competent authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning, their names and addresses.
21. The quantities may vary up to 10% and beyond the limit of 10% approval of Competent Authority is required to be obtained prior to execution.
22. The contractor shall abide by the Rules and regulations of labour wages act.
23. Bose Institute reserves the right to reject any or all tenders without assigning any reasons thereof.

In case of any discrepancy, the order of precedence in interpretation shall as follows :

- (i) Schedule of Quantities and Rates.
- (ii) Special conditions of contract.
- (iii) Institute's General Conditions of contract.
- (iv) I.S. Code.
- (v) Best Engineering Practices.

Yours faithfully,

Registrar

Enclosure: Schedule & Quantities

Bose Institute
Kolkata

Proposed Schedule of work for repair of room no 146A to protect against the Damp.

SL No	Description	Qty	Unit	Rate	Amount
1.	Taken out all fixture and Cupboard from the wall and fixing the same after completion work.			L.S	
2.	125mm thick brick work with 1 st class bricks in Cement mortar 4:1 in ground floor	18.75	Sqm		
3.	Supplying fitting and fixing 50mm thick thermocal as insulation board. Fixing the same with necessary adhesive & complete in all respect. The cost includes cost of materials and labour charges including using tools and plants and carriage also. The work will be executed as per direction of Engineer in Charge.	18.75	Sqm		
4.	Plaster to wall with sand and cement mortar including rounding off or chamfering corners as directed including scaffolding complete. 1. With 1:4 cement mortar. 2. 15mm thick plaster	18.75	Sqm		
5.	Bounding new brick work with old at every 4 th course including cutting chase and mortar (4:1) and curing.	01	Sqm		
6.	Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (1.50mm thick)	18.75	Sqm		
7.	Applying Acrylic Emulsion paints of approved make & brand on walls & ceiling including with a coat priming and using sand preparing in intermediate coats and putty.	60	Sqm		
8.	Cleaning of existing P.V.C. flooring including washing ,Laying & placing furniture complete			L.S	
