

BOSE INSTITUTE
P-1/12 C.I.T Scheme-VIIM
Kolkata – 700054

NOTICE INVITING TENDER

Tender No.:- B.I./T/OVR/24/13

Date: 11.07.2013

To

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| 1. M/s. Sudaram | 5. M/s. New Modern Construction & Co. |
| 2. M/s. The Epoch Co –Op Engg Soc. Ltd. | 6. M/s. Lessa Enterprise |
| 3. M/s. Swadeshi Construction | 7. M/s. Affable Construction Company |
| 4. M/s P.B Construction | 8. M/s. Sri Satrughana Patra |

Name of Work: Repairing & Renovation of Administration at Centenary Building, Bose Institute.

Dear Sirs,

The undersigned invites you to tender your rates for works detailed in the enclosed schedule, subject to the following terms and conditions as integral parts of the contract for the tender.

1. Quotations in duplicate under a sealed cover superscripted with the words “Tender No. **B.I./T/OVR/24/13** dated **11.07.2013** due on **19.07.2013** should be send to the office of the Registrar, at the above address, so as to reach on or before 2.00 P.M on **19.07.2013** to be opened at 2.30 P.M. on the same day.
- 1.a). The tenderers are requested to submit the photocopies of following documents duly signed by the proprietors / authorizes signatories along with the tender paper positively.
 - i) **Pan card of the owner**
 - ii) **Last Income Tax clearance certificate**
 - iii) **Valid Vat Registration certificate**
 - iv) **Proper authentication of proprietorship / Partnership/ Authorized representative of the Firm.**

Failing which the tenders may be treated as cancelled without showing any reason.

2. Tenders received beyond the schedule date and time will not be entertained in any case.
3. The tender/offer should be clear and precise quoting the net price(s) per unit both in words as well as figures, with break-up of different elements, if asked for. The price(s) quoted should be inclusive of Sales Tax, Income Tax, and other charges, etc.
4. In case the quotation is accepted and order placed, the contractor shall remain liable to complete the work within the stipulated date.
5. Time of completion **08 (eight) weeks form** 3rd day of receiving the Work Order.

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6. Time, being the essence of contract, the contractor shall pay or allow the employer the sum equivalent to 1% of the total cost of work awarded per week, subject to a limit of 10% of the order value or the final bill amount whichever is greater, as liquidated damages for the period during which the said works shall remain incomplete beyond the time of completion mentioned above or beyond the time duly extended in writing. The employer may deduct such damages from any money due to the contractor.
7. Item prices once quoted will be firm and fixed. No price escalation will be entertained even for the works executed within the extended period, if any.
8. In case the order is cancelled due to non-compliance of the contractual terms and conditions, the Institute reserves the right to execute the job at its own cost and the differential amount, if any, on account of the alternative arrangement will be intimated to and recovered from him.
9. Guarantee period: The contractor shall give guarantee for a period of six months from the date of final handover and shall remain liable for rectification of defects, if any arises, within the said period at free of cost
10. All materials procured by the contractor will be subjected to inspection and/or tests prescribed in the specifications.
11. R/A or final bills: 90% payment will be made against your bill on actual measurement basis for the tender value worth of Rs. 20,000/- 100% payment will be released.
12. Incomplete tenders will be liable to cancellation.
13. The tender/offer shall remain valid for acceptance till 03 months from the scheduled date of its opening.
14. The contractor shall remain liable for any incidental charges occurred from natural calamities, accidents etc.
15. **Supplementary/Non-Schedule Items:** Rates for supplementary/Non-schedule items will be ascertained on the basis of P.W.D. Schedule of Rates, WBPCES (Current), plus/minus percentage above/below as reflected in contractor's quoted rates or the actual cost of materials and labour plus 15% towards overhead and profit, whichever is less.
16. Water and Electricity: Water and electricity as may be required for the work may be provided free of cost, subject to availability, at our source and contractor will make his own arrangement for distribution. However, no claim will be entertained for non-supply of water and electricity by the Institute.
17. Storage Space: A space for storage of materials may be provided by the Institute but the responsibility for security of the materials and machineries rests with the contractor.
18. **Removal of Rubbish/Debris:** The rubbish/debris etc. out of dismantling worn-out plaster, walls etc., shall be removed by the contractor from the work site from time to time, as per direction of the Engineer-in-charge.
19. **Indemnifying against damages:** Contractor shall, during the course of execution, be responsible for all damages to property and for any injury or loss caused to the work or workmen, to persons or things. The contractor shall make good all such damages besides damages out of dismantling plasters/walls/concrete surfaces during the course of execution at their own cost/risk.

20. Work during holidays etc.: Prior approval from the competent authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning, their names and addresses.
21. The quantities may vary up to 10% and beyond the limit of 10% approval of Competent Authority is required to be obtained prior to execution.
22. The contractor shall abide by the Rules and regulations of labour wages act.
23. Bose Institute reserves the right to reject any or all tenders without assigning any reasons thereof.

In case of any discrepancy, the order of precedence in interpretation shall as follows :

- (i) Schedule of Quantities and Rates.
- (ii) Special conditions of contract.
- (iii) Institute's General Conditions of contract.
- (iv) I.S. Code.
- (v) Best Engineering Practices.

Yours faithfully,
Sd/-
Registrar

Enclosure: Schedule & Quantities

**BOSE INSTITUTE
KOLKATA**

**Schedule of quantities for repairing & renovation of Administration
at Centenary Building, Bose Institute**

SL. NO.	DESCRIPTION	QTY	UNIT	RATE (Rs.P.)	AMOUNT (Rs.P.)
1.	Plaster to wall, floor, ceiling etc. with sand and cement mortar including rounding off on chamfering corners as directed at 2 nd floor. With 6:1 cement mortar: (a) 20mm thick plaster	30	M ²		
2.	Rendering the surface of walls & ceiling with cement base wall putty with a thickness of 1.50mm.	80	M ²		
3.	Applying plastic emulsion of approved make and brand on walls & ceiling including a coat of primer with two coats of painting.	280	M ²		
4.	Hire and labour charges for shuttering for concrete work with necessary centering and staging upto 4.00mm height using stout props the thickness of hard wood planks as per the approved quality complete in all respect & striking out after completion at 3 rd floor. (i) 25mm to 30mm thick wooden shuttering as per direction of Engineer - In - Charge.	03	M ²		
5.	Reinforcement for reinforced concrete works in all sorts of structure including distribution bars, stirrups binders etc. including supply of rods, initial straitening, cutting to requisite size and length hooking & bending to concrete shape, placing in props position & binding with 16 gauge black annealed wire at every intersection completion in all respect as per drawing. Reinforcement should be of best quality.	40	K.G		
6.	Aluminum door shutter in required dimension as per specification of providing of continuous handle, flush tower bolts, suitable locking arrangement, heavy type floor spring of approved make etc. complete as per design and direction. Vertical style with 85 x 44.45 x 2mm bottom rail with 100 x 44.45 x 2mm and cock rails with 150 x 44.45 x 2mm anodized aluminum section - single/double leaves. Partly glazed partly paneled (thickness of glass 5mm thick in place of paneled 12mm thick both side pre -laminated board of interior grade)	08	M ²		
7.	Supplying, fitting and fixing aluminum sliding window with extruded and anodized rectangular aluminum section (63 x 38.10mm) fabricated in shape and alignment with inbuilt locking arrangement fully glazed (05mm thick clear sheet glass panes) with glazing chips as per required design, properly lied up with/window sill using neoprene EPDM gasket as per direction.	16	M ²		

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8.	Supply fitting & fixing of imported quality vertical blind.	18	M ²		
9.	Stripping off worn out plaster & racking out joint of walls, ceiling etc. upto any height and in any floor including removing rubbish.	40	Sqm		
10.	Supplying fitting & fixing MS or WI iron grills appropriate with existing one and welding with old grill to make it continuous.	150	Kg		
11.	Painting 02 coats with a coat of primer over wooden and steel surface with synthetic enamel paint of standard approve quality.	35	Sqm		
12.	Stripping of worn plaster	40	Sqm		
13	Supplying aluminium casted body hydraulic door closer as per ISI marked.	04 Nos	Each		
14.	Supplying heavy duty hydraulic double action floor spring along with top/ set of pivot conforming to IS: 6315 or any approved make as per direction of Engineer – In – Charge.	04 Nos	Each		
15.	Removing A.C. with frame as per direction of Engineer – In – Charge.	05 Nos	Each		
16.	Supplying, fitting and fixing 4mm thick Indian sheet glass panes including screw, nail, putty etc. at any height and removal of old part.	16	Sqm.		
17.	Aluminum sliding door shutter in required dimensions as providing continuous handle, flash tower bolts suitable locking arrangement of approved make etc.	3.5	Sqm.		
18.	Maintenance of window in the 1 st floor with greasing & other method to make it movable.	05Nos	Each		
20.	Partition work made with extruded and anodized alloy aluminum section (63.50 X 38.10 mm), fabricated in shape and alignment within built locking arrangement – partly glazed (05mm thick clear sheet glass panes) with glazing clips and partly paneled (12mm thick both side pre-laminated board) in desired shade and in required design, properly tied-up with floor/wall/ ceiling using neoprene EPBM gasket as per direction.	23	Sqm		
21.	Polishing only of old marble or terrazzo work with oxalic acid powder using 33 gms/Sq.M by manual labour /machine where necessary.	180	Sqm		

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