

**BOSE INSTITUTE  
Kolkata**

20 APR 2022

R/105 /2022

Date: 18.04.2022

**ORDER**

In continuation of this office order/circular nos. R/2070/2022 dt- 18.02.2022, R/1907/2022 dt-03.02.2022, R/1554/2021, dt-20.12.21, R/2469/2021 dt-17.03.2021 and R/1142/2020 dt-23.11.2020 respectively, all beneficiaries are hereby informed that despite issuing several guidelines as stated in aforesaid circulars/orders, read with CMS Rules, published in B.I. official website under [jbose.ac.in/medical/orders](http://jbose.ac.in/medical/orders) & circulars, the beneficiaries of Contributory Medical Scheme (CMS) are not adhering to the same, causing administration shouldering additional strain in its normal functioning.

It is hereby reiterated:

1. that registration number of the treating physician needs to be mentioned in the prescription itself, failing which cost of medicine(s)/item(s) or any other pathological/radiological test will not be allowed.
2. that beneficiaries need to procure medicine(s)/items(s) for the period for which it was prescribed and such medicine(s)/item(s) can be procured in one go for a period of one month or for the period for which it is prescribed, whichever is less.
3. that validity of the prescription, unless and otherwise altered by the Competent Authority of Bose Institute, will be six months from the date of prescription and/or advice or for the period the medicine(s)/item(s) prescribed or till the date of next review suggested by the treating physician, whichever is earlier. Cost of medicine(s)/item(s) or any other pathological/radiological test(s)/procedure(s) undertaken/undergone beyond the said validity period will not be allowed.
4. that beneficiaries need to procure medicine(s)/item(s) within seven days of the date of prescription/advice. In case the requisition of medicine(s)/item(s) has been submitted to procure from the empanelled pharmacies and the same is not available in the said pharmacies, a grace period of another 7 (seven) days will be allowed subject to production of "Non- Availability" slip from the respective pharmacy.
5. that beneficiaries need to undergo/undertake pathological/radiological test(s)/procedure(s) within the expiry of 15(fifteen) days from the prescription/advice or after the period the treating doctor advised, whichever is later.
6. that prescription of allopathic doctor with minimum qualification of MBBS (BDS in case of dental treatment), with valid registration number, will be considered as valid allopathic medicines only.
7. that prescription of ayurvedic doctor with minimum qualification of BAMS, with valid registration number, will be considered as valid for ayurvedic medicines only.

*[Handwritten signature]*

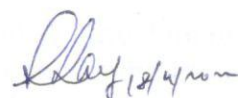
8. that prescription of homeopathic doctor with minimum qualification of BHMS, with valid registration number, will be considered as valid for homeopathic medicines only.
9. that a physiotherapist with minimum BPT degree with valid registration number will be treated as valid for physiotherapy suggested by medical practitioner.
10. that medicine(s)/item(s) of alternate discipline, prescribed by medical practitioner will not be allowed, viz, ayurvedic/homeopathic medicine(s) prescribed by an all allopathic doctor will not be allowed and similarly allopathic/homeopathic medicine(s) prescribed by ayurvedic doctor and similarly allopathic/ayurvedic medicine(s) prescribed by an homeopathic doctor will not be allowed.

It is further reiterated that item(s)/procedure(s)/pathological test(s)/any other issues which has /have not been covered in this order or any other order(s)/ circular(s) issued prior to this order will be dealt in accordance with the guidelines of Central Government Health Schemes (CGHS) issued by Ministry of Health and family welfare from time to time.

Violation of the above guidelines will entail the beneficiary forgoing cost of such medicine(s)/ items(s)/pathological/radiological test(s)/procedure(s).

If medicine(s)/item(s), procured from empanelled pharmacies and/or pathological/radiological test(s)/procedure(s) undertaken/undergone from empanelled diagnostic centre on credit basis, in violation of the above guidelines, the cost of such medicine(s)/item(s)/pathological/radiological test(s)/procedure(s) to be deposited to the Institute forthwith, failing which membership (CMS) of the beneficiarie(s) will be suspended for a period as deemed fit by the competent authority.

This issues in concurrence of the competent authority, BI.



(Prof. Rajarshi Ray)

**Registrar (Officiating)**



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1. The Director, BI---for kind information
2. Deputy Registrar
3. A.O./A&FO
4. All Academic & Non-Academic staff members through mail
5. All pensioners through [bipensioners@googlegroups.com](mailto:bipensioners@googlegroups.com)
6. Shri Arjun Das, Sr. Technical Assistant- to upload the order under [jcbose.ac.in/medical](http://jcbose.ac.in/medical) Under "Order & Circular" section.
7. Registrar's Office/ Master File / Medical File